

Agenda

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General Purposes Licensing Committee

Date: **Tuesday 1 March 2011**

Time: **To follow Licensing and Gambling Acts Committee**

Place: **Oxford Town Hall**

For any further information please contact:

Mathew Metcalfe, Democratic Services Officer

Tel: (01865) 252214

Email: mmetcalfe@oxford.gov.uk

If you would like help to understand this document, please call Mathew Metcalfe, Democratic Services Officer on 01865 252214 or e-mail mmetcalfe@oxford.gov.uk in advance of the meeting.

General Purposes Licensing Committee

Membership

Chair	Councillor Colin Cook
Vice-Chair	Councillor Clark Brundin
	Councillor Michael Gotch
	Councillor Rae Humberstone
	Councillor Graham Jones
	Councillor Bryan Keen
	Councillor Mark Lygo
	Councillor Mark Mills
	Councillor David Williams
	Councillor Nuala Young

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AGENDA

Pages

**PART ONE
PUBLIC BUSINESS**

1. APOLOGIES FOR ABSENCE

The Quorum for this meeting is 4.

2. DECLARATIONS OF INTEREST

Councillors serving on the Committee are asked to declare any personal or personal prejudicial interests they may have in any of the following agenda items.

3. UPDATE ON TAXI LICENSING ACTIVITY – SEPTEMBER – DECEMBER 2010

1-6

The Head of Environmental Development has submitted a report which informs the Committee of the progress made by the Taxi Licensing Function between September and December 2010.

The Committee is asked:

- (a) To note the contents of the report;
- (b) To make comments and recommendations regarding the future work of the Taxi Licensing Function.

4. UPDATE ON REQUEST TO LICENCE A HORSE DRAWN CARRIAGE AS AN OMNIBUS

7-21

The Head of Environmental Development has submitted a report which provides the Committee with an update with regard to the request to licence Horse Drawn Carriage as an Omnibus, following discussions with the Oxfordshire County Council as to the viability of roads and stands.

The Committee is asked:

- (a) To request the Head of Environmental Development submit a further to the next meeting of the General Purposes Licensing Committee providing details as to the progression of the scheme following further discussions with Oxfordshire County Council;
- (b) To request the Head of Environmental Development gives consideration to a reasonable fee to be charged to hold a licence as a proprietor of a Horse Drawn Carriage, a driver of a Horse Drawn Carriage, a guide of a Horse Drawn Carriage;

- (c) To request that the Head of Environmental Development in consultation with the Head of Finance, and the Head of Law and Governance, give details as to the costs likely to be incurred by the Authority in setting up this scheme and how these costs will be recovered.

5. CLOSED CIRCUIT TELEVISION IN LICENSED VEHICLES

22-36

The Head of Environmental Development has submitted a report which details a proposal for CCTV to be fitted into licensed Hackney Carriage and Private Hire vehicles.

The Committee is asked to consider and approve a number of recommendations as detailed in the report.

6. AMENDMENTS TO TAXI LICENSING REGULATIONS AND GUIDELINES

37-104

The Head of Environmental Development has submitted a report which seeks approval from the Committee to the additions and amendment to the current Taxi Licensing regulations and guidelines.

The Committee is asked to:

- (a) Agree to the additions and amendments to the regulations, guidelines, criteria relating to the licensing of Hackney Carriage and Private Hire Vehicles, Drivers and Operators;
- (b) Agree to the additions and amendments to the Policy on the Relevance of Offences, Cautions and Convictions relating to licensing of Hackney Carriage and Private Hire Drivers and Operators;
- (c) Agree to the amended Policy on the Relevance of Offences, Cautions and Convictions being incorporated into the forthcoming Taxi Licensing Policy, and in turn grant delegated authority to the Head of Environmental Development to immediately suspend a driver charged with any indecency offence, and that suspension be in force until the case is determined by either the Police or the Courts;
- (d) Recommend that the amended Policy on the Relevance of Offences, Cautions and Convictions be adopted by Full Council;
- (e) Delegate authority to the Head of Environmental Development and the Head of Law and Governance to make any textual changes to the Regulations and Guidelines put forward in the this report and authorise the Head of Law and Governance to amend the Constitution accordingly.

7.	ST. EBBES STREET TRADING SCHEME	105-112
	<p>The Head of Environmental Development has submitted a report which seeks approval to relocate street trading pitches from outside the front of the Westgate Centre/St. Ebbes Street.</p> <p>The Committee is asked to approve the relocation of the three street trading pitches from outside the front of the Westgate Centre subject to their being no financial costs to the Council.</p>	
8.	LICENCE FEES 2011/12	113-120
	<p>The Head of Environmental Development has submitted a report which seeks agreement to the license fee for 2011/12 where the Council has discretion over the level of fee charged.</p> <p>The Committee is asked to:</p> <p>(a) Note the license fee set by statute</p> <p>(b) Agree the license fees for 2011/12 as set out in the report.</p>	
9.	MINUTES	121-123
	<p>Minutes of the meeting held on 13th October 2010</p>	
10.	MATTERS ARISING FROM THE MINUTES	
	<p>This item is for information only.</p>	

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.